



Institute of
Professional
Management



Management Today™: Workplace Updates

IPM Spring Conference • HALIFAX • May 3, 2017

9:00 a.m. to 4:00 p.m. (Continental Breakfast at 8:30 a.m.)

**Best Western Plus Dartmouth Hotel & Suites,
15 Spectacle Lake Drive, Dartmouth**

Cost for the **Full Day Conference** includes breakfast, lunch,
two coffee breaks, all sessions and handout materials.



Early Bird Registration:

Payment and registration must be received by
February 17, 2017.



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Canadian Management Professionals Association • Canadian Association
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Get your registration in by **February 17, 2017**
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Kyle MacIsaac

Today's Critical Issues in Employment Law

Kyle MacIsaac, LL.B., Associate, McInnes Cooper

Managing people today in a truly diverse and changing world has its challenges. The legal landscape for employers continues to evolve. This presentation will address tips and recent developments in the following areas:

Accommodating Invisible Disabilities – How to respond to mental health issues in the workplace

- How to identify mental health disabilities
- When do mental health issues become a disability
- How should employers respond to mental health related disabilities
- Undue hardship in the face of mental disability

Medical Marijuana – The dawn of a new workplace problem or business as usual?

- What will the legalization of marijuana in Canada look like?
- How will this affect Canadian workplaces?
- How and what can employers do to prepare for and respond to this development?



Murray Janewski

The Work of Leaders: Connect to Real-World Demands

Murray Janewski, MBA, President, ACT One International Corp.

Based on best practices, "The Work of Leaders" connects to real-world demands, generating powerful conversations that provide a clear path for action.

Using the framework of Vision, Alignment and Execution, The Work of Leaders encourages leaders to understand their own leadership behaviours and how those behaviours will impact their effectiveness in leading others. It's an opportunity for leaders at all levels of learning to reflect on how they approach each step of their work. In addition, it encourages reflection and discussion about the team and the organization.

Participants will come away with both the insight and the actions to be able to grow as a leader and to grow their teams.



Mary Jane Copps

Effective Telephone Communication: Perfecting the Art

Mary Jane Copps, The Phone Lady – Author, Speaker, Facilitator

Everyone in your organization has one thing in common. They need to clearly and succinctly communicate by phone with others. Phone conversations continue to play a vital role in business communication, but being effective and efficient requires specific skills.

This dynamic session will help you get your team on track to becoming better communicators. Gain valuable insights on how to leave the right messages that get returned, inspire conversation and gather information. Learn how to work more effectively with specific challenges such as the constant talker, background noise, etc. Discover how to combine email and phone conversations for maximum impact ... and more.



Charmaine
Hammond

Communicating for Success and Results: Difficult Conversations

Charmaine Hammond, President, Hammond International Inc., Speaker, Consultant

Communication is one of the most common challenges that we all face. This presentation provides you with practical and tactical skills and tools that you can implement immediately for positive results, less drama and better results... the courageous dialogue. Learn how to reduce your own anxiety and help to generate a positive and productive outcome for all parties involved.

Whether the situation involves providing feedback about sensitive issues, correcting performance or conveying bad news, this presentation will help you communicate for success and results up, down and across the organization.

